

DISCOVERY EDUCATION HELP DOCUMENT

- To create a FOLDER to save content that you find and would like to keep....
 - ◆ Click “My Content”
 - ◆ Click the blue “Add a Folder” button (top right)
 - ◆ Name your folder and click “create”

- To navigate STREAMING PLUS....
 - ◆ Browsing by topic
 - Click on “By Subject”
 - Click on your subject area
 - ◆ To save a resource to your folder....
 - Find a resource that you want to keep
 - Click on “My Content” folder under the resource
 - Choose the folder that you want to save it into
 - Click “Add”
 - ◆ Browsing by Standard
 - Click on “Browse by Standard”
 - Choose “Alabama” for state
 - Choose your correct content area standards from the list
 - Choose your subject area and grade level
 - Click on a standard until you get to one that is blue
 - When you click the blue standard you will be linked to model lessons and resources that are tied to that standard.

- To find STRATEGIES....
 - ◆ Click on “Instructional Strategies”
 - ◆ These can be saved to a folder in My Content as well as other resources

- To build a BOARD....
 - ◆ Click on “Studio”
 - ◆ Click on “Let’s Create”
 - ◆ Click on start from scratch or a template
 - ◆ Enter a name
 - ◆ Click on the folder that you want to save it into and click “Save”
 - ◆ Build a board using the toolbar

- Assigning a resource or board to Google Classroom for your students....
 - ◆ Click on “My Content”
 - ◆ Find the assignment/resource/etc that you would like to send to students
 - ◆ Click blue “Actions” button on the right
 - ◆ Click “Share” and then the Google Classroom icon
 - ◆ Complete Google Classroom post

- Collaborating with other teachers by sharing resources in DE....

- ◆ Click on “My Content”
- ◆ Find the assignment/resource/etc that you would like to share
- ◆ Click on blue “Actions” button on the right
- ◆ Click “Move/Copy”
- ◆ Click on “District Content” tab
- ◆ Click on “District Content-Saved” folder
- ◆ Find your Grade-level and subject area folder (Ex: 4th Grade ELA Folder)
- ◆ Click “Copy”

→ Saving something from the District Content to My Content....

- ◆ In My Content screen, click on “District Content” tab
- ◆ Search folders for a resource you would like to use
- ◆ Click blue “Actions” button on right side
- ◆ Click “Copy”
- ◆ Choose “My Content” tab
- ◆ Select the folder where you want it to be saved
- ◆ Click “Copy”

→ To build assessments....

- ◆ Click on “Studio”
- ◆ Click on “Assessment Builder”
- ◆ Click on “Create Assessment”
- ◆ Select how you want to build assessment
 - Practice = search items by keyword
 - Standards-based = search items by standard
 - Concept-based = choose items by grade-level/course concepts
- ◆ Name the test in the “Title” box and click “Save and Continue”
- ◆ Choose a folder in your “My Contents” to save it in
- ◆ Select “Science Techbook”, depending on which type of assessment you chose you will either
 - Enter keyword
 - Choose your grade level and check the box beside the standard
 - Select Course and check the box beside the topic or concept
- ◆ Click the blue “Add” box for the questions that you like
- ◆ When you have finished adding questions, scroll to the top and click “View Saved Items”
- ◆ From here you can assign or print the test